



INDIANA DEPARTMENT OF TRANSPORTATION

Driving Indiana's Economic Growth

Design Memorandum No. 12-19 Technical Advisory

August 24, 2012

TO: All Design, Operations, and District Personnel, and Consultants

FROM: /s/ Elizabeth W. Phillips
Elizabeth W. Phillips
Manager, Office of Bridge Standards and Policy
Division of Bridges

SUBJECT: Final Tracings Checklist, FHWA PSE Checklist

REVISES: Indiana Design Manual Section 14-1.02(01)
Indiana Design Manual Section 14-1.02(03)
Indiana Design Manual Figures 14-1E, 14-1E(1), 14-1E(2), 14-1E(3)

SUPERSEDES: Design Memorandum 10-24 Technical Advisory

EFFECTIVE: Immediately

Figures 14-1E(1), 14-1E(2) and 14-1E(3) have been added to the *Design Manual*. They include FHWA PSE checklists and guidance used by INDOT staff when submitting a tracings package to Contracts Administration. Revisions are based on FHWA feedback and are highlighted on the attachments. *Design Manual* Figure 14-1E (Final Tracings Checklist) and associated text have been revised to incorporate the FHWA PSE checklist and guidance.

The subject checklists are also available on the Department's editable forms website at <http://www.in.gov/dot/div/contracts/design/dmforms/>.

Additional editorial revisions were made in Section 14-1.02(03) to better align the text with information shown in Figure 14-1E. These revisions did not add any new Tracings submission requirements. Information regarding the Electronic Records Management System (ERMS) was moved to Section 14-1.02(01).